

## **§ 40.160**

## **40 CFR Ch. I (7–1–00 Edition)**

### **§ 40.160 Reports.**

#### **§ 40.160–1 Progress reports.**

The grant agreement will normally require the submission of a brief progress report after the end of each quarter of the budget period. A monthly progress report may be required for some demonstration projects, if set forth in the grant agreement. Progress reports should fully describe in chart or narrative format the progress achieved in relation to the approved schedule and project milestones. Special problems or delays encountered must be explained. A summary progress report covering all work on the project to date is required to be included with applications for continuation grants (see § 40.165b). This report may be submitted one quarter prior to the end of the budget period.

#### **§ 40.160–2 Financial status report.**

A financial status report must be prepared and submitted within 90 days after completion of the budget and project periods in accordance with § 30.635–3.

[42 FR 56057, Oct. 20, 1977]

#### **§ 40.160–3 Reporting of inventions.**

As provided in appendix B of 40 CFR part 30, immediate and full reporting of all inventions to the Environmental Protection Agency is required. In addition:

- (a) An annual invention statement is required with each continuation application.
- (b) A final invention report is required within 90 days after completion of the project period.
- (c) When a principal investigator changes institutions or ceases to direct a project, an invention statement must be promptly submitted with a listing of all inventions during his administration of the grant.

[38 FR 12784, May 15, 1973, as amended at 40 FR 20083, May 8, 1975]

#### **§ 40.160–4 Equipment report.**

At the completion or termination of a project, the grantee will submit a listing of all items of equipment acquired with grant funds with an acqui-

sition cost of \$300 or more and having a useful life of more than 1 year.

#### **§ 40.160–5 Final report.**

The grantee shall submit a draft of the final report for review no later than 90 days prior to the end of the approved project period. The report shall document project activities over the entire period of grant support and shall describe the grantee's achievements with respect to stated project purposes and objectives. The report shall set forth in complete detail all technical aspects of the projects, both negative and positive, grantee's findings, conclusions, and results, including, as applicable, an evaluation of the technical effectiveness and economic feasibility of the methods or techniques investigated or demonstrated. The final report shall include EPA comment when required by the grants officer. Prior to the end of the project period, one reproducible copy suitable for printing and such other copies as may be stipulated in the grant agreement shall be transmitted to the grants officer.

#### **§ 40.165 Continuation grants.**

To be eligible for a continuation grant within the approved project period, the grantee must:

- (a) Have demonstrated satisfactory performance during all previous budget periods; and
- (b) Submit no later than 90 days prior to the end of the budget period a continuation application which includes a detailed summary progress report, an estimated financial statement for the current budget period, a budget for the new budget period; and an updated work plan revised to account for actual progress accomplished during the current budget period.

## **PART 45—TRAINING ASSISTANCE**

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